

JOB DESCRIPTION & PERSON SPECIFICATION



JOB TITLE: Landscape Architect (Chartered or near Chartered)

REPORTS TO: Partner for Landscape Design

LOCATION: London, Bristol, Edinburgh or Manchester

CONTRACT: Permanent

SALARY: Competitive

www.hta.co.uk

HTA DESIGN IS A MULTI-DISCIPLINARY PRACTICE AT THE FOREFRONT OF INNOVATION IN THE DESIGN AND DELIVERY OF GREAT HOUSING AND SUSTAINABLE PLACES TO LIVE.

We work across the UK, and occasionally internationally, with over 200 staff based mostly in our four studios in London, Edinburgh, Manchester and Bristol.

We are architects, planners, masterplanners, landscape architects, interior designers, graphic designers, illustrators, leaders in engagement and sustainability specialists, all working in collaboration to design great projects for the clients and communities we serve.

Our aim is always to create great places to live and to achieve this we believe we need to create a great place to work. We develop the career of our people through a planned programme of learning and development, within a nurturing and supportive environment.

We aim to be profitable so that we can share the rewards through remuneration and staff benefits, and have a transparent vision for practice succession, so that all members of the team can plan career progression to share in ownership and management.

Our approach to employee development and wellbeing is both informed and recognised by over 20 year's of being accredited by Investors in People.



HTA London

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HTA Edinburgh

99 McDonald Road, Edinburgh,
EH7 4NS T: 0131 344 4742

HTA Manchester

Clayton House, 59 Piccadilly, Manchester,
M1 2AQ T: 0161 236 9185

HTA Bristol

Spike Island Artspace, 133
Cumberland Road, Bristol, BS1 6UX

JOB PURPOSE

The role of the Chartered (or near Chartered) Landscape Architect will be to take responsibility for all aspects of landscape design on a range of projects, and develop the landscape design competence so that HTA may continue to extend their placemaking services.

KEY RESPONSIBILITIES

- To promote Landscape Design excellence and enable HTA to achieve its objective to lead the field in sustainable placemaking by establishing quality standards for the landscape dimension of design and ensuring these are delivered on HTA's projects.
- To be responsible for leading the landscape design process and for communicating and delivering HTA's landscape design quality objectives for the project.
- Contribute to the Landscape Design Unit as a centre of excellence, developing the knowledge, skills and processes needed within the organisation.
- Develop and deliver landscape design services in accordance with the overall project strategy agreed by the Partner for Landscape Design and other Project managers/leaders.
- Work with the Landscape Design leaders to develop and deliver landscape design solutions, and the presentation of these, which achieve agreed objectives in accordance with the project plan.
- Ensure compliance with all relevant regulations and standards, and HTA design quality standards and procedures.
- Where relevant, coordinate external team input into the landscape design.
- Develop HTA standards, procedures and quality information to enable HTA to offer and deliver landscape design services to our clients.
- Develop the skills and competence of appropriate HTA technical staff in landscape design.

ORGANISATIONAL RESPONSIBILITIES

Where appropriate, all HTA staff are required to:

- Understand, demonstrate and apply our workplace Values: Creativity, Collaboration, Commercial Value, Care for each other and Continuous Improvement.
- Establish good working relationships with both internal and external clients and provide a high quality service which meets their needs.
- Take ownership of, and contribute to, internal and external communications activity both in their job role and as part of HTA's overall strategic objectives.
- Demonstrate a personal commitment to embracing and promoting a positive approach to the achievement of acceptance, openness, and equality of opportunity at work for people from disadvantaged and under-represented groups (i.e. such as those with disabilities, LGBTQ+ and Black, Asian and Minority Ethnic communities).
- Promote and develop individual and company-wide activities which support and enhance environmental sustainability and health and safety objectives.
- Comply with HTA's Data Protection Policies when handling personal data in the course of employment including personal data relating to any employee, worker, contractor, customer, client, supplier or agent of the Company.

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility at the time of writing.

PERSON SPECIFICATION

EXPERIENCE AND QUALIFICATIONS

- A relevant degree in Landscape Architecture or other relevant Postgraduate/Masters degree.
- Chartered member or near Chartered status of the Landscape Institute.
- Demonstrable relevant post qualification experience is required.
- Extensive project delivery, studio and site experience.
- Proven experience of working on medium to large-scale projects at all work stages and capable of running multiple complex projects and delivering high quality results.
- Experience of successful detailed planning and delivery of high quality projects to agreed deadlines and cost.
- Proven experience of leading, building, managing, developing and working as part of a team.
- Experience of working in an interdisciplinary environment.
- Proven commitment to high performance and dedicated to own learning and development.

ESSENTIAL SKILLS AND KNOWLEDGE

- Excellent project management skills.
- Strong organisational skills with the ability to work on a range of projects and/or tasks simultaneously, to establish priorities and work to deadlines under pressure whilst remaining calm and professional at all times.
- Excellent communication skills, including highly developed influencing, negotiating and interpersonal skills, with the ability to build and maintain key partnerships within a constantly changing environment.
- Effective team/people management skills.
- Good verbal presentation skills with the ability to also communicate efficiently and clearly both in written form and through graphic representations.
- Client focused.
- A team player.
- Self-motivated and able to take responsibility.
- A flexible approach and a 'can-do' attitude.
- Strong IT skills, with experience of using all MS Office applications and highly proficient in AutoCAD. Revit and Adobe Creative Suite, Sketchup and Lumion. AutoCAD and/or Revit ability may be tested at interview.
- Good knowledge of the basic principles of horticulture and planting design.
- Good design awareness.
- Knowledge of quality and management theory.

